

## MEMORANDUM

Date: June 2005

To: Individuals presenting papers at the Soil and Crop Science Society of Florida annual meeting at Boca Raton, 2005

From: M.J. Williams  
Soil and Crop Science Society of Florida Proceedings

Re: Articles for Volume 65 (2006) of the Proceedings

### **DEADLINE DATES for articles for publication in Volume 65 are as follows:**

**Refereed articles ----- 29 Oct. 2005**

**Non-refereed articles ----- 31 Dec. 2005**

Mail **three** copies, double spaced on plain (*not line numbered*) 8.5 x 11" paper. Each article (in proper style and format and with a refereed or non-refereed journal series number assigned) should be submitted to the editor at the following address:

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Plant Materials Specialist  
USDA, NRCS  
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All articles should be written according to the requirements of the Soil and Crop Science Society of Florida (see instructions to authors at <http://www.imok.ufl.edu/soils/SCSSF/>). We try to be consistent with the style of the American Society of Agronomy, the Soil Science Society of America, and the Crop Science Society of America. A handbook, "Publications Handbook and Style Manual", published by the American Society of Agronomy (1998), should be readily available to most authors. It is online at <http://www.asa-cssa-sssa.org/style98/>. Most common problems and/or questions can be settled simply by consulting articles in recent volumes of the *Soil and Crop Science Society of Florida Proceedings*, *Agronomy Journal*, *Crop Science*, *Soil Science Society of America Journal*, etc. A copy of the Soil and Crop Science Society of Florida's "Instructions to Authors" is attached to aid in your preparation.

After review, revision, and final acceptance by the Editors, two hard copies of the article PLUS a 3.5" (90 mm) diskette with the article in an other-than-latest version of WordPerfect or Microsoft Word are required for the printing establishment and must be provided by the corresponding author. We ask that you not use the absolute latest version of either of these software packages when you save your manuscript to diskette, as an aid to the editorial staff and the printing establishment in case they have not yet acquired that particular version.

Attachment

## INSTRUCTIONS TO AUTHORS

### SOIL AND CROP SCIENCE SOCIETY OF FLORIDA PROCEEDINGS

1. Title page: The first page should contain: the title of paper, initials of the authors with an asterisk indicating the corresponding author if more than one author; journal series number; and addresses for each of the paper's authors. The title should briefly (not to exceed 12 words) identify the subject and purpose of the study using key words. Capitalization of the title, authors names, headings, etc. should follow the format of recent volumes. The common name of the crop(s) should be used where possible. A sample title page is attached for your guidance. Nine digit zip codes should be included in each mailing address, with the last 4 digits indicating the individual box (or address) extension assigned by the U.S. Postal Service.
2. Abstract: (starting on a new page, in **bold font**, with **no numbered lines**). The abstract must be completely self-explanatory and intelligible without reference to the text of the article. It must include the reason for conducting the study, objectives, methods and materials used, results, and a conclusion. It should be one paragraph, not exceeding 250 words in length, with no citations to literature.
3. Nomenclature: The Latin binomial or trinomial (in italics) and *the authority* must be shown for plants, insects and pathogens when first used in the abstract or the text. Crop cultivars (not experimental lines) must be identified by single quotation marks when first mentioned in the abstract or text (example: the cultivar 'Floralta' or cv. 'Floralta'). Full chemical names for compounds must be included when first mentioned in the abstract or the text. Thereafter, the common or generic name can be used. Soils should be identified at the series and family level in the abstract or text.
4. Measurements: The SI system of reporting measurements is required and the form for most combinations is given in the handbook. Other units may be reported in parentheses or conversion factors may be included in the article if necessary to clarify the understanding and interpretation of the data. The use of the word "per" or of the oblique stroke (/) to indicate the denominator is unacceptable either in the text, tables, or figures. For example, grams per liter or g/l should be written as g L<sup>-1</sup>. Also, kilograms per square meter or kg/m<sup>2</sup> should be written as kg m<sup>-2</sup>.
5. Abbreviations: Standard abbreviations are readily available from the handbook, or recent volumes of the Proceedings can be used as a guide. Do not begin a sentence with an abbreviation, nor are abbreviations ever made plural. Abbreviate state names used after a city or country. Otherwise do not abbreviate state names. Use the % sign with numerals; otherwise, spell out percent or percentage. Use recognized symbols for chemical elements. Other abbreviations may be used if they are clearly identified the first time they are mentioned in the article. For example, crude protein *could* be abbreviated and identified as crude protein (CP), with the abbreviation CP used thereafter.
6. Reporting Days and Times: Names of months accompanied by both day and year are

abbreviated using the first three letters except for May, June and July. Dates are reported with the day first, then the month, followed by the year (i.e. 26 Aug. 1999). In the text, the month should be spelled out when used alone (i.e. August), with only the day (i.e. 26 August) or the year (i.e. August 1999), and at the beginning of sentences. The month should always be abbreviated in footnotes, tables, and references. Use the 24-h time system with four digits; the first two digits for the hour and the last two for minutes (ie. 0901h for 9:01 AM, 1430h for 2:30 PM, etc.).

7. References: In the text, either the number or author-year notation may be used. If the author-year notation is selected, only the senior author's name followed by "et al." should be used when citing a publication with more than two authors. The style of the publication list and the journal title abbreviations can be found in the handbook or in recent volumes of the Proceedings. Consistency has been a problem with some citations. Here are some examples of preferred ASA style:

Bulletins and circulars:

Scott, J.W., and J.P. Jones. 1989. Micro-Tom, a miniature dwarf tomato. Fla. Agric. Exp.Sta. Circ. S-370. Univ. of Florida. Gainesville.

- Chapter in a proceedings or book:

Egli, D.B. 1976. Planting day, row width, populations, growth regulators. p. 56-62. *In* L.D. Hill (ed.) World soybean research. Proc. World Soybean Res. Conf., 1st, Champaign, IL. 3-8 Aug. 1975. Interstate Publishers, Danville, IL.

McLean, E.D. 1965. Aluminum. p. 978-998. *In* C.A. Black et al. (ed.) Methods of soil analysis. Part 2. 1st ed. Agron. Monogr. 9. ASA, Madison, WI.

For journal abbreviations in citations, please see <http://www.asa-cssa-sssa.org/style98>.

8. Tables: Number tables consecutively. Table heads should be in bold font. Heads must be brief and should not include the units of measurements. Units should be placed under the box heading using the SI system. Use the following symbols for footnotes in the order shown: †, ‡, §, ¶, #, ††, etc. The single (\*) and double (\*\*) asterisks are used to indicate statistical significance and have priority in this order to show the 5 and 1% significance levels, respectively. In arranging and organizing the tables, consideration should be given to whether the table will be printed to fill one column (3.25") or two columns (7"). Double space all lines in tables. Tables are to contain no solid vertical lines, and normally contain only three solid horizontal lines: two delineating the table's top and bottom boundaries, respectively, and one separating the overall headings from the body of the table.
9. Figures, photos, illustrations: Group all figure captions together on a separate page(s) following the references. Computer print-outs, where used, must have acceptable contrast and be carefully prepared. In arranging and organizing the illustrations, consideration should be given to whether an illustration will be reproduced to fill one (3.25") or two columns (7"). So

far as possible, use photographs and drawings which can be reduced to one column in width. Photographs for half tone reproduction should be glossy prints with good dark-light contrast. Color photographs can be used to produce black and white prints, but the reproduction (contrast, resolution, etc.) is often inadequate for detailed comparisons. Digital-camera photos must have an original image captured at a minimum of 300 d.p.i. for adequate clarity in publication. Images from less-expensive digital cameras initially captured at 75 to 150 d.p.i. cannot be sharpened to publication quality even if the digital file is subsequently re-saved at 300 d.p.i.". Prepare non-computer-generated drawings for graphs and charts with India ink on heavy white drawing paper or vellum. Typewritten material is not acceptable on graphs and charts.

SAMPLE TITLE PAGE

Soil and Crop Science Society of Florida Proceedings - Volume 64

Genetic Control of Crop Modelling in Corn

I.M. Good\*, U.R. Bedder, and V.R. Best

I.M. Good, Agronomy Dep., Univ. of Florida, Gainesville, FL 32611-0840; U.R. Bedder, Entomology and Nematology Dep., Univ. of Florida, Gainesville, FL 32611-0630; and V.R. Best, North Florida Res. and Educ. Center, Quincy, FL 32351-9529. This research was supported by the Florida Agric. Exp. Stn. and is approved for publication as Journal Series No. \_\_\_\_\_.

\*Corresponding author (email address).

Contribution published in  
*Soil Crop Sci. Soc. Florida Proc.* 64: \_\_-\_\_ (2005).

Variations: Address form with less than 3 authors

1. One author (no asterisk indicating corresponding author)

I.M. Good, Agronomy Dep., Univ. of Florida, Gainesville, FL 32611-0840. Florida Agric.....

2. Two authors (asterisk indicating corresponding author)

I.M. Good, Agronomy Dep., Univ. of Florida, Gainesville, FL 32611-0840; and U.R. Bedder, Entomology and Nematology Dep., Univ. of Florida, Gainesville, FL 32611-0630. Florida Agric.....+++++++.....+....